



FSU Club Vice-President

Reports to: FSU Club Committee of Advisor and Community Development Chair

Overall Objective: Support awareness and involvement in the mission and vision of Hang Tough Foundation on FSU's campus.

Responsibilities:

1. Actively participate in the Hang Tough Foundation FSU Club.
 - a. In collaboration with the President, Organize and Lead Meetings
 - i. Meeting dates announced and advertised at minimum one month in advance
 - b. Leading FSU initiatives and presence on campus
 - c. Recruit Club Members and Leadership
 - d. Complete documents as required by the Club Governance
2. Attend bi-monthly meetings for Family Relations Team (Can alternate attendance with President)
 - a. Participate in planning and execution of HTF Events
 - b. Communicate any needs or support needed
3. Keep records of all members and active memberships
 - a. Spreadsheet of active members should be sent to our CoA and Community Development Chair by the 5th of each month
4. Serve as (acting) President, in the absence of the President.
5. Attend as many volunteer opportunities as possible.
 - a. Encourage others to attend as an ambassador of Hang Tough Foundation.
6. Work with board to identify/maintain ways to benefit and serve local families
7. Assist in developing plans for expanding the Hang Tough Foundation presence
8. Network in the community on behalf of the foundation

Time Commitment:

(5-10) hours a month