



Giveaway Coordinator, Volunteer

Reports to: Program Manager

Overall Objective: Support and Assist the mission and vision of Hang Tough Foundation. Works to build community partnerships for giveaway items for clientele.

Responsibilities:

1. Builds relationships in the community to acquire giveaway prizes, coupons, etc. to be offered to Hero families or volunteers via Facebook and Thank You cards
2. Works with Social Media and Graphics Coordinator to coordinate opportunities and posts to Hang Tough Hero Family Facebook page
3. Works with Family Correspondent to coordinate opportunities and family needs
4. Attends Community and Fund Development Team Meetings (Every other month)
5. Attends Family Relations Team Meetings (Every other month)
6. Work with board to identify/maintain ways to benefit and serve local families
7. Network in the community on behalf of the foundation

Skill Set:

- Professional and sensitive communication skills via email and phone
- Comfortable approaching new business relationships

Time Commitment:

Approximately 5 hours/month